

## APPENDIX 4

OCTOBER 30<sup>th</sup> + 31<sup>st</sup> Weekend  
SIA 7pm – 12am

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Done
Violence, threatening behaviour, verbal abuse	Staff and the public risk confrontation, being offended and or seriously injured if assaulted or if caught up in fighting.	<ul style="list-style-type: none"> <li>▪ Staff trained to spot potential trouble makers, defuse tense situations etc.</li> <li>▪ Adequate number of trained, SIA badged security staff (x2).</li> <li>▪ Staff trained in procedures re-entry, queuing, etc and quiet signs displayed for public.</li> <li>▪ Information sharing with police and other security staff at licensed premises in the area.</li> <li>▪ CCTV system is in place and recordable for several months.</li> <li>▪ Walkie-talkie system allows bar staff to talk to security staff – BCRP.</li> <li>▪ Controlling numbers of customers entering.</li> <li>▪ Security staff aware of all exits.</li> <li>▪ Drinks not served to people obviously under the influence</li> <li>▪ Glass collectors used.</li> <li>▪ Dispersal policy in place.</li> </ul>	<ul style="list-style-type: none"> <li>■ No further action at this stage.</li> </ul>	General Manager. X2 SIA to be employed	
Underage Drinking	Those under 18 years of age  Adolescents who are drinkers are more likely to have conduct disorders	<ul style="list-style-type: none"> <li>▪ Staff to ID all those who look under 25 (Challenge 25 policy)</li> <li>▪ Staff to watch out for suspicious activity or groups</li> </ul>	<ul style="list-style-type: none"> <li>■ Ensure staff are all aware of our policies in training and know what to look out for</li> </ul>	Staff Manager	Done

	<p>Children may attempt to buy alcohol from the site</p> <p>If they have been illegally drinking on the beach, there is risk of harm or injury to the adolescents</p>	<ul style="list-style-type: none"> <li>▪ The amount of drinks each person will buy will be monitored</li> <li>▪ 2 SIA available for back up</li> </ul>	<ul style="list-style-type: none"> <li>■ Extensive alcohol training is implemented for all staff who are hoping to work behind the bar</li> </ul>		
Aggravated Behaviour	<p>Based upon Halloween fuelled behaviour, scare antics and otherwise</p> <p>Staff and public risk of people's aggravated behaviour if Halloween pranks are subject to the site by individuals aka scare tactics</p> <p>Drunkenness heightened in individuals due to it being a celebratory event in the year</p>	<ul style="list-style-type: none"> <li>▪ Staff briefed and prepared on the potential risks of aggravated behaviour</li> <li>▪ SIA patrolling the site throughout the evening for an extra level of protection</li> <li>▪ No selling to drunk or disorderly people</li> <li>▪ Ensuring table meals are available at all hours</li> <li>▪ Have a staff policy of gathering a supervisor or manager if anyone feels even slightly threatened</li> </ul>	<ul style="list-style-type: none"> <li>■ Ensure staff are all aware of our policies in training and know what to look out for</li> <li>■ Extensive alcohol training is prematurely implemented for all staff who are hoping to work behind the bar</li> </ul>	Staff Manager	Done
Dispersal Control	<p>Staff risk confrontation and being offended on dispersal of the property.</p> <p>Queues may gather if all tables were busy and were leaving at the dispersal time announced.</p>	<ul style="list-style-type: none"> <li>▪ Glass collectors used</li> <li>▪ Dispersal policy in place</li> <li>▪ SIA to control dispersal on requested TENS</li> <li>▪ Walkie-talkie system allows bar staff to talk to security staff - BCRP</li> <li>▪ Overcrowding not permitted in any area.</li> </ul>	<ul style="list-style-type: none"> <li>■ All staff are trained and briefed on the new table service systems and waitress service ordering, in order to prevent queuing of any sort and or crowd</li> <li>■ Crowds are avoided by having a no vertical drinking policy in place</li> </ul>	Staff Manager	Done

		<ul style="list-style-type: none"><li>▪ Security staff aware of all exits.</li><li>▪ All orders are waitress service only to control queuing</li></ul>			
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All staff policy on any violence, threatening behaviour, verbal abuse presented to them within the site is that they seek immediate support from a DPS, Supervisor and or Management. A BCRP Scheme is in place if further back up is required. Having two SIA doorman on site for events such as this means that there is instantly less risk of disruption and or harm to be caused. Our SIA Doormen will be on site between 7pm – 12pm.

